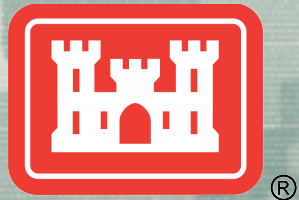


# OMBIL Partnership Update

Partnerships in NRM  
PROSPECT Course



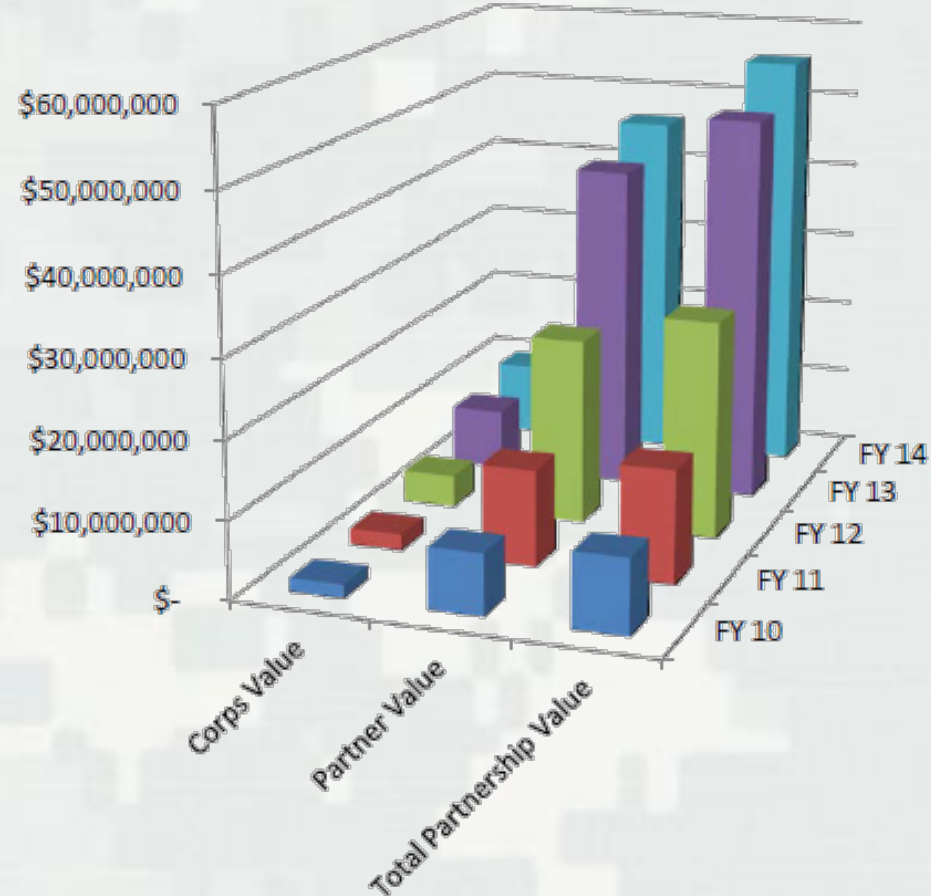
US Army Corps of Engineers  
**BUILDING STRONG**®



# Partnerships in OMBIL

- FY 14 Partnership data in OMBIL: 1,233 partnerships with a total value of \$55.7 million (up from \$50.8M in FY 13, \$28.4M in FY12, \$14.5M in FY11 and \$9.5M in FY10)

- MVD (345) \$3.9M
- NWD (245) \$42.2M
- LRD (211) \$1.5M
- SWD (151) \$1.6M
- SAD (114) \$1.4M
- SPD (100) \$1.8M
- NAD (60) \$1.5M
- HQ (4) \$1.8M
- POD (2) \$8K





## Partnerships in OMBIL

The Operations and Maintenance Business Information Link (OMBIL) was developed to provide a single location for data required to operate and manage the Operations function of the Corps. OMBIL contains modules for each business function, which currently include Navigation, Hydropower, Recreation, Environmental Stewardship, Environmental Compliance, Flood Risk Management, Water Supply, and Safety & Occupational Health. All business functions can be accessed through the [OMBIL Web page](#).

The Partnerships pages in OMBIL are currently located under the Recreation Business Function. Data Input Forms can be found in the Business Function Data Input screen, listed in the drop-down menu under "REC- Partnership Agreements" and Reports are listed in the drop-down menu under "REC- Partnership Detail Report." Access to the Data Input Forms requires special permissions through the OMBIL administrator. Reports can also be accessed through the Business Function Reports screen under "REC- Partnership Detail Report" by anyone with access to a Corps computer (no password or special permissions required).

Annual fiscal data entry for the Partnership pages opens each year October 1 - December 31 (on the REC- Annual Update data input form) to enter the value of each partnership for the prior fiscal year. However, new partnership agreements can be entered or edited at any time during the year.

**Note:** Partnership data entry involves a two-step process. Step 1 (Available anytime during the year): Enter information about the partnership, including agreement type, organization, organization type, date effective, description. Step 2 (Available only during annual update period Sep/Oct): Enter information about the value of the partnership, including number of volunteers, volunteer hours, partner funds invested, professional services provided, materials and equipment donated, Corps contract funds, services, materials and equipment, and additional investments.

● [Annual Reports](#)

● [Training Resources](#)

● [FAQs](#)



## OMBIL Partnerships Annual Reports



- [Annual partnership tracking spreadsheet](#) This spreadsheet can be used to track update period (Oct-Dec)
- FY 13 Partnerships [Summary](#)
- FY 13 Partnerships [Summary](#)
- FY 13 Partnerships Detail Report for all USACE – [pdf version](#)
- FY 13 Partnership Detail Report for all USACE – [Excel version](#)
- FY 12 Partnerships [Summary](#)
- FY 12 Partnerships Detail Report for all USACE – [pdf version](#)
- FY 12 Partnership Detail Report for all USACE – [Excel version](#)
- FY 11 Partnerships [Summary](#)
- FY 11 Partnerships Detail Report for all USACE – [pdf version](#)
- FY 11 Partnership Detail Report for all USACE – [Excel version](#)
- FY 10 Partnerships [Summary](#)
- FY 10 Partnership Detail Report for all USACE – [pdf version](#)
- FY 10 Partnership Detail Report for all USACE – [Excel version](#)

### FY 14 OMBIL Partnerships Fact Sheet

**Total Value of Partnerships: \$55,672,328**  
**(Corps \$9.5 million investment/Partner leveraged value \$46.1 million)**  
**Total partnerships: 1,233**

**MVD: \$3,878,594**  
**345 (MVS: 186, MVK: 57, MVR: 47, MVP: 47, MVN: 8)**

**NWD: \$42,221,605**  
**245 (NWS: 77, NWP: 67, NWK: 43, NWW: 39, NWO: 19)**

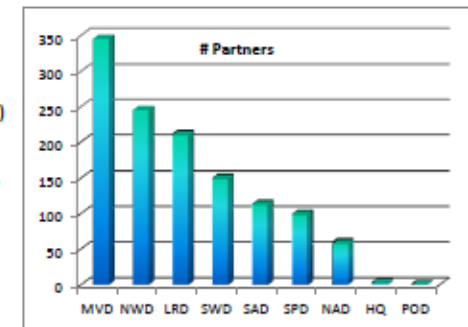
**LRD: \$1,463,349**  
**211 (LRH: 75, LRN: 50, LRL: 39, LRP: 28, LRB: 17, LRE: 2)**

**SWD: \$1,569,490**  
**151 (SWL: 66, SWF: 58, SWT: 27)**

**SAD: \$1,358,719**  
**114 (SAW: 51, SAM: 39, SAS: 24)**

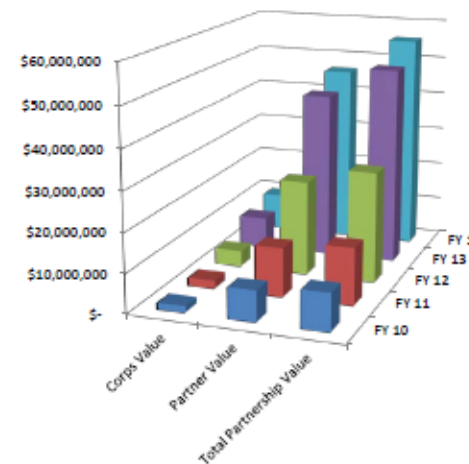
**SPD: \$1,880,802**  
**100 (SPK: 85, SPN: 11, SPA: 4)**

**HQ: \$1,817,890**  
**4**



**NAD: \$1,473,655**  
**60 (NAB: 33, NAE: 20, NAP: 7)**

**POD: \$8,224**  
**2 (POA: 2)**



**# Partner Volunteers: 18,261**  
**(of 48,200 total Corps volunteers = 38%)**

**# Partner Volunteer Hours: 222,207**  
**Equivalent to 126 FTE**  
**(of 1,494,051 total hours = 15%)**

**Value of Partner Volunteer Service:**  
**\$5,010,804**  
**(of \$33,690,850 total volunteer value)**



# Partnerships in OMBIL – TOP 10 for 2015

## #10 - MOUs or Challenge Partnership agreements with individuals

There are a number of entries in OMBIL with a single individual's name and an agreement type of challenge partnership or MOU where the only thing donated is time. It appears that these would just be standard individual volunteers and should not be counted in the partnership section.



# Partnerships in OMBIL – TOP 10 for 2015

#9 - Student Conservation Association  
Please enter SCA as a cooperative agreement. Number of interns/hours served would be captured in the volunteer columns. The partner share by SCA goes in the partner funds invested column. The Corps share (what we pay SCA) goes in Contract funds.



# Partnerships in OMBIL – TOP 10 for 2015

## #8 - Special events

Many people forget that the contributions provided by partners is considered a partnership and has value. Be sure to enter the partner info for Kids to Parks Day, National Public Lands Day, FLW fishing events, CAST fishing events, Get Outdoors Day, Bass Pro special events, etc. The partner value should include the value of their time, and supplies they provide for the event (this can be booth space or marketing materials).





# Partnerships in OMBIL – TOP 10 for 2015

## #7 - Economy Act

Economy Act is an agreement between the Corps and another federal agency. There should be values shown for both the Corps and the partner.



# Partnerships in OMBIL – TOP 10 for 2015

## #6 - -MOUs

If a partner is on the list of national MOUs and there is not some other agreement type involved in the project, make sure to select MOU. Many lakes also have local MOUs.



# Partnerships in OMBIL – TOP 10 for 2015

## #5 - Cooperating association

There is a pick-list for these associations. If you have an official association that is not on the list, let me know and I will get it added. Every one of these organizations should have some type of value associated with them for the year.



# Partnerships in OMBIL – TOP 10 for 2015

#4 - Contributions: Volunteer value for individuals should not be included in the partnership section of OMBIL. Volunteers that work as part of an organization can be included here along with the value of funds, services, and materials contributed.





## Partnerships in OMBIL

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● [Annual Reports](#)

● [Training Resources](#)

● [FAQs](#)



# Volunteer Data Decision Tree

- Available on OMBIL Partnerships FAQ page:  
<http://corpslakes.usace.army.mil/employees/faqs.cfm?Id=partner-OMBIL&Nav=partner&View=Yes>

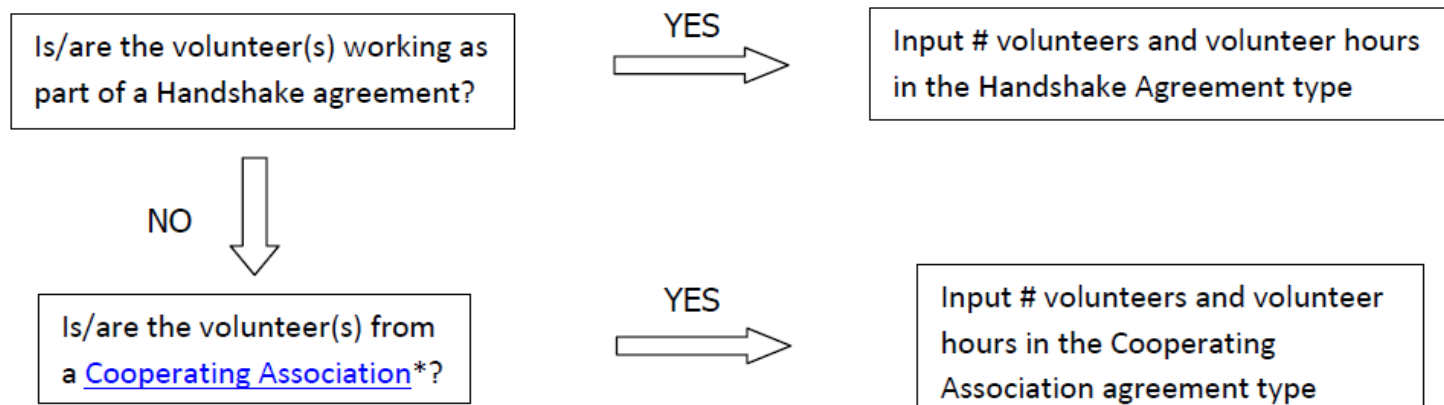
## Step 1. Recreation Annual Update- Annual Project Data Update

Enter ALL volunteer hours in this section of OMBIL. This is where you will capture the total number of volunteers, total hours of volunteer service (which will auto-calculate the total value of the service), and total incidental expenses reimbursed to all volunteers for the FY.

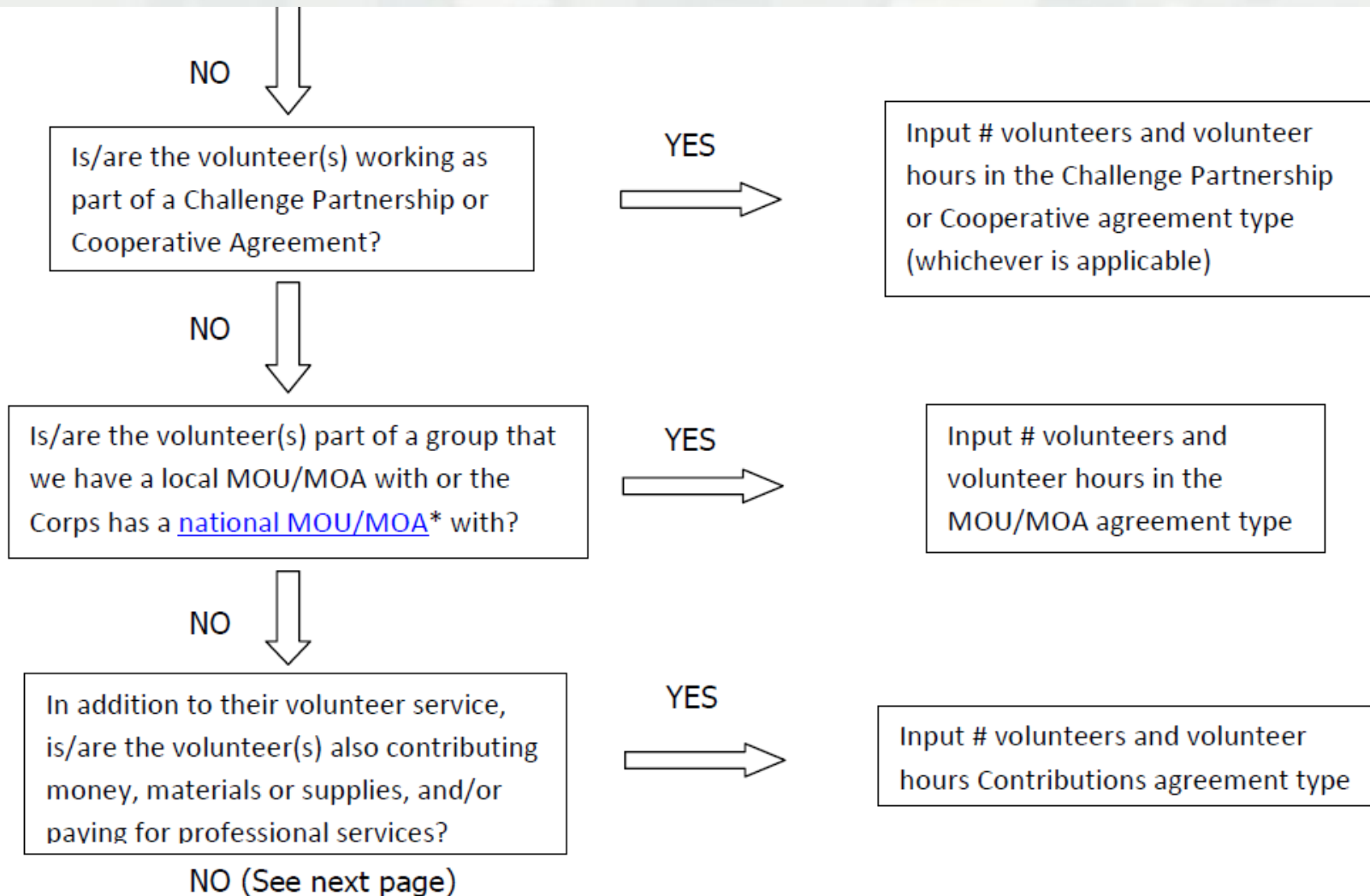
## Step 2. Recreation Annual Update- Partnership Update

In addition to gathering information about the overall number of volunteers, hours, and value, we are also trying to capture more detailed data about volunteers that are part of a partnership. Some volunteers such as camp hosts, gate attendants, and other individuals that volunteer may only be counted in the Annual Project Data Update. Other volunteers that are part of a group which falls under a partnership agreement, should also have their hours counted in the Partnership Update.

Please use the flow chart below to determine whether to count a particular individual volunteer's or group of volunteers' hours in the Partnership Update section of OMBIL.



# Volunteer Data Decision Tree (Cont.)



Is the volunteer associated with an organization that doesn't have any other agreement type in place?

YES



Input # volunteers and volunteer hours in Contributions agreement type

If you answer No to all of the questions above, the data for these volunteers will ONLY be input in the Annual Project Data Update section of OMBIL. If you answer Yes to any of the questions above, input the data into the first category with a Yes answer starting from the top down. Some volunteers may fit into multiple categories, but you should input the data in the first applicable category encountered in the flow chart.

Example 1: A volunteer group from IMBA (International Mountain Biking Association) may provide service to the Corps as part of a Challenge Partnerships Agreement, but they are also part of a national MOU. Because the Challenge Partnership agreement is an agreement for a limited, specific period of time and project, the volunteer hours for the particular project in the agreement should be input in the Challenge Partnership category instead of the MOU. If IMBA also volunteers hours not related to the Challenge Partnership Agreement, those additional hours would be input separately in the MOU category.

Example 2: Volunteers from a Cooperating Association, such as the Friends of Raystown Lake provide services for a project that is part of a Handshake Agreement. These hours should be input in the Handshake category instead of the Cooperating Association category, because the Handshake agreement is for a specific project. Additional hours volunteered by Association members such as working in a bookstore, creating interpretive materials, or managing a campground should be captured in the Cooperating Association category if they are not specifically associated with the Handshake project.

Note: Although all Cooperating Associations set up their relationship with the Corps through a Cooperative Agreement, for the purposes of OMBIL, hours donated by members of a Cooperating Association should be input in the Cooperating Association category (or Handshake/Challenge Partnership if applicable to a specific project), not in the Cooperative Agreement category.

\*See [NRM Gateway MOU/MOU page](#) for list of national organizations with MOU/MOA and [NRM Gateway Cooperating Association page](#) for list of associations in OMBIL. There is a pick-list of cooperating associations already in OMBIL. If you have a new cooperating association that is not on the list, please contact Heather Burke to get it added to the system.

---



# Partnerships in OMBIL – TOP 10 for 2015

- #3 - Handshake

This type should only be selected for those projects that have received handshake funds in the past 3 fiscal years. Once the handshake project is complete, if you still work with the partner in future years, you'll need to make that a new partnership type to reflect the work (i.e. contribution, MOU, challenge partnership as applicable)



# Partnerships in OMBIL – TOP 10 for 2015

## #2 - Zero values in OMBIL

All of the prior year partners automatically load into the wizard. If a particular partner did not do anything with the project this year, it needs to be marked as No Activity. Do not put zeros in every data field if the partner was not active. In 2014, 92 partnerships showed Zero Value at the end of October – **down to NONE at the end of December.**



# Partnerships in OMBIL – TOP 10 for 2015

## #1 - Corps value

We need to start focusing on getting the Corps value entered in addition to the partner value. If nothing else, there is always going to be a value of an employee's time that should be captured in the Services column. But we are also missing out on a lot of materials/ equipment value that we bring to these partnerships. In 2014, we had 766 partnerships with no Corps value at the end of October – **DOWN to 21 at by the end of DEC.**



The screenshot shows the OMBIL SWITCHBOARD application window. The title bar reads "OPERATIONS AND MAINTENANCE BUSINESS INFORMATION LINK - g2od9hdb@ombil". The menu bar includes "Action", "Edit", "Query", "Record", "Field", "Help", and "Window". The interface is divided into several sections:

- Left Panel (Filters):** Contains dropdown menus for HAT (BLUE RIVER LAKE OR PROFILE), DIVISION (NORTHWESTERN DIVISION), DISTRICT (PORTLAND), PROJECT SITE (BLUE RIVER LAKE OR), PROJECT SITE AREA (<NONE SELECTED>), and FACILITY (<NONE SELECTED>).
- Right Panel (Business Function):** A list of radio buttons: COMMON, ENVIRONMENTAL COMPLIANCE, FLOOD RISK MANAGEMENT, HYDROPOWER, RECREATION (selected), ENVIRONMENT - STEWARDSHIP, NAVIGATION, and WATER SUPPLY. A red text note above this section says: "\*\* LEGEND HELP IS AVAILABLE USING THE 'HELP' MENU OPTION \*\*".
- Bottom Left (Available Forms & Reports):** Includes radio buttons for "Data Input Forms" and "Reports", and a dropdown menu showing "REC - ANNUAL UPDATE".
- Bottom Right (Buttons):** Three buttons: "Launch", "Refresh", and "Help".

Four yellow callout boxes with red text and blue arrows provide instructions:

- Top right: "Select the Project Site, if it's not already the default" (arrow points to the PROJECT SITE dropdown).
- Middle right: "Make sure the Recreation Button is highlighted" (arrow points to the RECREATION radio button).
- Bottom right: "Select the REC - ANNUAL UPDATE FORM" (arrow points to the REC - ANNUAL UPDATE dropdown).
- Bottom right: "Click on Launch" (arrow points to the Launch button).

You begin from the Switchboard, where you first select your Project, then check the Recreation button, then select the REC – ANNUAL UPDATE (Wizard) and click the Launch button.

**IMPORTANT! The Annual Update wizard is only open for data entry between October 1 – 31 each year**

OPERATIONS AND MAINTENANCE BUSINESS INFORMATION LINK - mikemdo@ombilt

Action Edit Query Record Field Help Window

ANNUAL UPDATE

Project Site  
BARDWELL LAKE

Fiscal Year  
2011

# Annual Update

Step	Launch Form	Status	Progress	% Complete	Start Date
Step 1:	Annual Project Data Update	Not Started	<input type="checkbox"/>	.00% Complete	23-MA
Step 2:	Corps Managed Recreation Update	Not Started	<input type="checkbox"/>	.00% Complete	23-MA
Step 3:	Interpretive Contacts Update	Not Started	<input type="checkbox"/>	.00% Complete	23-MA
Step 4:	Special Events Update	Not Started	<input type="checkbox"/>	.00% Complete	23-MA
Step 5:	Facilities Update	Not Started	<input type="checkbox"/>	.00% Complete	23-MA
Step 6:	Partnerships Update	Not Started	<input type="checkbox"/>	.00% Complete	23-MA
Step 7:	Law Enforcement Update	Not Started	<input type="checkbox"/>	.00% Complete	23-MA
Step 8:	Leases/Licenses Update	Not Started	<input type="checkbox"/>	.00% Complete	23-MA

No Corps Managed Recreation Areas

No Partnership Agreements

No Law Enforcement Agreements

No Leases/Licenses Agreements

FRM-40401: No changes to save.  
Record: 1/1 ... <OSC>

**From the Overarching Wizard, click on the Partnerships Update button to begin the update process.**

OPERATIONS AND MAINTENANCE BUSINESS INFORMATION LINK - mikemdo@ombilt

Action Edit Query Record Field Help Window

PARTNERSHIP AGREEMENTS

Agreement Type: ALL TYPES Organization: ALL ORGANIZATIONS Organization Type: ALL TYPES

Show Selected Create New Annual Data

Project Site: BARDWELL LAKE

Organization	Code	Agreement Type	Date Effective	Description	Terminated	
TEXAS EQUESTRIAN TRAIL RIDERS ASSOCIATION	COP	COOPERATING ASSOCIATION	14-MAR-2003	TETRA will will develop, operate and maintain	...	<input type="checkbox"/> View/Edit
TEXAS EQUESTRIAN TRAIL RIDERS ASSOCIATION	MOA	MEMORANDUM OF UNDERSTANDING	01-OCT-2004	Horse Trail Maintenance, Installation 1188 hrs	...	<input type="checkbox"/> View/Edit
Wal-Mart	CNT	CONTRIBUTIONS PROGRAM	31-AUG-2010	Test of System	...	<input checked="" type="checkbox"/> View/Edit
U.S. FISH & WILDLIFE SERVICE	ECA	ECONOMY ACT PARTNERSHIP	31-AUG-2010	test of System	...	<input type="checkbox"/> View/Edit
BOY SCOUTS OF AMERICA	HCP	HANDSHAKE CHALLENGE PARTNERSHIP	31-AUG-2010	Test of System	...	<input type="checkbox"/> View/Edit
Trail Dogs	CCS	CHALLENGE PARTNERSHIP	31-AUG-2010	Build Fitness trail	...	<input type="checkbox"/> View/Edit
First Baptist Church	MOA	MEMORANDUM OF UNDERSTANDING	31-AUG-2010	Maintain Fitness trail	...	<input type="checkbox"/> View/Edit
Cabellas	CNT	CONTRIBUTIONS PROGRAM	31-AUG-2010	Water Safety Supplies	...	<input type="checkbox"/> View/Edit
GIRL SCOUTS OF AMERICA	COA	COOPERATIVE AGREEMENT	01-APR-2011	Test	...	<input type="checkbox"/> View/Edit

- This screen shows all agreements listed in OMBIL for the Project Site (PS).
- If there are known agreements that don't show up in this list, the user must click on the "Create New" button and work through the screens to create a new agreement.
- If no new agreements need to be created, then click on the "Annual Data" button to start the update process or the "View/Edit" button to review and/or update basic partnership information.

OPERATIONS AND MAINTENANCE BUSINESS INFORMATION LINK - mikemdo@ombilt

Action Edit Query Record Field Help Window

WIZARD

WHAT - Basics of the Partnership Agreement

Partnership Agreement Type  
ECA... ECONOMY ACT PARTNERSHIP

Partnership Agreement Type Description  
Agreements for services and/or supplies with other federal agencies. Congress authorized government agencies to enter into agreements for goods and services when it is in the best interests of each agency and cost savings will result. This kind of agreement requires a determinations and findings approval form that documents verification and approval of legal

Primary Purpose  
PEN - ENVIRONMENTAL STEWARDSHIP

Primary Purpose Description  
A partnership agreement, formal or informal, entered into for the benefit of project environmental stewardship activities.

Description  
Test of System

Cancel Next >>

Please select the type of partnership agreement  
Record: 1/1 <OSC>

**Next is the description box, where the user gives a detailed explanation of the purpose of the agreement. This is limited to 255 characters, so be concise. Click “Next”.**

OPERATIONS AND MAINTENANCE BUSINESS INFORMATION LINK - mikemdo@ombilt

Action Edit Query Record Field Help Window

WIZARD

Filter on Organization Type? <input type="radio"/> No <input checked="" type="radio"/> Yes	Type of Organization FED - FEDERAL AGENCY (OTHER THAN THE C...	Search Results 64	Organization Type FEDERAL AGENCY (OTHER THAN THE CORPS)			
Filter on National Organizations? <input type="radio"/> No <input checked="" type="radio"/> Yes	National Organizations US FISH AND WILDLIFE SERVICE	16	National Parent Organization US Fish and Wildlife Service			
Filter on State? <input type="radio"/> No <input checked="" type="radio"/> Yes	States TX TEXAS	0	City [Redacted]	State TX	Zip [Redacted]	Zip-Ext [Redacted]
Has Partnership at Project Site? <input type="radio"/> No <input checked="" type="radio"/> Yes	Project Site BARDWELL LAKE	0	Street Address 1 [Redacted]	Street Address 2 [Redacted]	Organization Name [Redacted]	Organization Description [Redacted]

**Total number of Organizations that will be returned by above selections:** 0

Organizations  
[Redacted] [Use This One]

Recommendation  
1. You may want to modify selections and retry Load List.  
2. You may want to create a new organization if organization is not found.

[Cancel] [New Organization..] [Use Above] [Clear Above]

**When you click the “New Organization” button, the right hand side of the screen opens up to reveal the data fields necessary to create a new Organization listing.**



OPERATIONS AND MAINTENANCE BUSINESS INFORMATION LINK - mikemdo@ombilt

Action Edit Query Record Field Help Window

PARTNERSHIP AGREEMENTS

Agreement Type: ALL TYPES Organization: ALL ORGANIZATIONS Organization Type: ALL TYPES

Show Selected Create New Annual Data

Project Site: BARDWELL LAKE

Organization	Code	Agreement Type	Date Effective	Description	Terminated	
TEXAS EQUESTRIAN TRAIL RIDERS ASSOCIATION	CO	COOPERATIVE AGREEMENT	01-APR-2011	Test	<input type="checkbox"/>	View/Edit
TEXAS EQUESTRIAN TRAIL RIDERS ASSOCIATION	M				<input type="checkbox"/>	View/Edit
Wal-Mart	CF				<input checked="" type="checkbox"/>	View/Edit
U.S. FISH & WILDLIFE SERVICE	EC				<input type="checkbox"/>	View/Edit
BOY SCOUTS OF AMERICA	H				<input type="checkbox"/>	View/Edit
Trail Dogs	CO				<input type="checkbox"/>	View/Edit
First Baptist Church	M				<input type="checkbox"/>	View/Edit
Cabellas	CF				<input type="checkbox"/>	View/Edit
GIRL SCOUTS OF AMERICA	COA	COOPERATIVE AGREEMENT	01-APR-2011	Test	<input type="checkbox"/>	View/Edit

**NOTICE!!!**

You must proceed to the Annual Data to update the financial information for each agreement. This can be done until 31-DEC-11. It must be completed in order to be 100% complete with the update.

OK

Display of the status of the agreement, checked if terminated.  
Record: 1/9 <OSC>

**You will receive this message letting you know you still have to go through the “Annual Data” in order to complete the update process, so click on “OK”.**

OPERATIONS AND MAINTENANCE BUSINESS INFORMATION LINK - mikemdo@ombilt

Action Edit Query Record Field Help Window

PARTNERSHIP AGREEMENTS

Agreement Type: ALL TYPES Organization: ALL ORGANIZATIONS Organization Type: ALL TYPES

Show Selected Create New Annual Data

Project Site: BARDWELL LAKE

Organization	Code	Agreement Type	Date Effective	Description	Terminated	
TEXAS EQUESTRIAN TRAIL RIDERS ASSOCIATION	COP	COOPERATING ASSOCIATION	14-MAR-2003	TETRA will will develop, operate and maintain	<input type="checkbox"/>	View/Edit
TEXAS EQUESTRIAN TRAIL RIDERS ASSOCIATION	MOA	MEMORANDUM OF UNDERSTANDING	01-OCT-2004	Horse Trail Maintenance, Installation 1188 hrs	<input type="checkbox"/>	View/Edit
Wal-Mart	CNT	CONTRIBUTIONS PROGRAM	31-AUG-2010	Test of System	<input checked="" type="checkbox"/>	View/Edit
U.S. FISH & WILDLIFE SERVICE	ECA	ECONOMY ACT PARTNERSHIP	31-AUG-2010	test of System	<input type="checkbox"/>	View/Edit
BOY SCOUTS OF AMERICA	HCP	HANDSHAKE CHALLENGE PARTNEF	31-AUG-2010	Test of Sysytem	<input type="checkbox"/>	View/Edit
Trail Dogs	CCS	CHALLENGE PARTNERSHIP	31-AUG-2010	Build Fitness trail	<input type="checkbox"/>	View/Edit
First Baptist Church	MOA	MEMORANDUM OF UNDERSTANDING	31-AUG-2010	Maintain Fitness trail	<input type="checkbox"/>	View/Edit
Cabellas	CNT	CONTRIBUTIONS PROGRAM	31-AUG-2010	Water Safety Supplies	<input type="checkbox"/>	View/Edit
GIRL SCOUTS OF AMERICA	COA	COOPERATIVE AGREEMENT	01-APR-2011	Test	<input type="checkbox"/>	View/Edit
					<input type="checkbox"/>	View/Edit

**This will take you back into the Partnership wizard and at this point we are ready to begin the update of the Annual Data, so click on the “Annual Data” button.**

Display of the status of the agreement, checked if terminated.

Record: 1/9 <OSC>

OPERATIONS AND MAINTENANCE BUSINESS INFORMATION LINK - mikemdo@ombilt

Action Edit Query Record Field Help Window

ANNUAL UPDATE


Fiscal Year  
2011

Start

**CHECK ALL PARTNERSHIPS WITH NO-ACTIVITY THIS FY**

Organization	Partnership Type	Description	No Activity	Terminated
TEXAS EQUINE TRAIL R	COOPERATING ASSOCIATI	TETRA will will c ...	<input type="checkbox"/>	<input type="checkbox"/>
Trail Dogs	CHALLENGE PARTNERSHIP	Build Fitness tra ...	<input type="checkbox"/>	<input type="checkbox"/>
GIRL SCOUTS OF AMERICA	COOPERATIVE AGREEMEN	Test	<input type="checkbox"/>	<input type="checkbox"/>
First Baptist Church	MEMORANDUM OF UNDER	Maintain Fitness	<input checked="" type="checkbox"/>	<input type="checkbox"/>
TEXAS EQUINE TRAIL R	MEMORANDUM OF UNDER	Horse Trail Mair ...	<input type="checkbox"/>	<input type="checkbox"/>
Cabellas	CONTRIBUTIONS PROGRAM	Water Safety St ...	<input type="checkbox"/>	<input type="checkbox"/>
BOY SCOUTS OF AMERICA	HANDSHAKE CHALLENGE	Test of Sysyterr ...	<input type="checkbox"/>	<input type="checkbox"/>
U.S. FISH & WILDLIFE SERV	ECONOMY ACT PARTNERS	test of System	<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>

Review Agreements



Please review the agreements. If you need more than what is listed, click the create button.

OK

NEXT>>

- Check the No Activity box for any of the agreements that did not have activity during this report FY. (Do not show a partnership as Active and fill in all zeroes in the data fields. ) Click Next.
- You will get a reminder to add any agreements that are not shown in the list.



# Data Field Definitions

- **Value of sales** (only for cooperating associations) - total value of gross sales returned to the project in accordance with the agreement.
- **Number of paid staff** (only cooperating associations) - total number of paid staff working for the Cooperating Association at this Project Site
- **Funds invested** - total dollar amount of cash funds invested by the partner (excluding bookstore sales funds reinvested in project)
- **Professional services provided** - total \$ value of professional services (i.e. engineer donating time to draft up plans and specifications or a grant writer donating professional time to research and write a grant proposal, etc.) provided by the partner. Calculate the value by multiplying the number of hours served times the prevailing hourly service charge.
- **Materials & equipment donated** - total \$ value of materials and equipment provided by the partner. Calculate the value of equipment using the local hourly/daily rental rate cost



# Data Field Definitions

- **HQ investment** (only for Handshake) - the total \$ value received from the Handshake Partnership money provided by HQUSACE
- **Contract Costs**- the total \$ value of services contracted by the Corps for use in conjunction with this agreement
- **Materials & equipment provided** - the total \$ value of materials and equipment provided by the Corps
- **Corps Labor**- the total \$ value of staff time provided by the Corps. Calculate value of services by multiplying the number of hours served x the burdened hourly employee labor rate
- **Additional Investment**- the total \$ value, over and above the original contributions by the project and its partner for this agreement.  
(Example: initial investment made by you and your partner is \$100,000. Other partners have approached wishing to contribute to enhance your original agreement. Any funds donated by other partners above the original \$100,000 is considered additional funds.)

These can all be found on the OMBIL website in the User Manuals and Reference Materials pages

















OPERATIONS AND MAINTENANCE BUSINESS INFORMATION LINK - mikemdo@ombilt

Action Edit Query Record Field Help Window

ANNUAL UPDATE

Project Site  
BARDWELL LAKE

Fiscal Year  
2011

## Annual Update

Step	Launch Form	Status	Progress	% Complete	Start Date
Step 1:	Annual Project Data Update	Not Started		.00% Complete	23-MA
Step 2:	Use Fee Area Update	Not Started		.00% Complete	23-MA
Step 3:	Interpretive Contacts Update	Not Started		.00% Complete	23-MA
Step 4:	Special Events Update	Not Started		.00% Complete	23-MA
Step 5:	Facilities Update	Not Started		.00% Complete	23-MA
Step 6:	Partnerships Update	Completed		100.00% Complete	01-00
Step 7:	Law Enforcement Update	Not Started		.00% Complete	23-MA
Step 8:	Leases/Licenses Update	Not Started		.00% Complete	23-MA

Additional options for Step 6:  
 No Corps Managed Recreation Areas  
 No Partnership Agreements  
 No Law Enforcement Agreements  
 No Leases/Licenses Agreements

The system brings you back to the Overarching wizard and updates the status to show that you are at 100% Complete for the Partnership Update. If you were anything less than 100%, you would be able to go back into the Partnership wizard and complete the update. Once you have finished, simply Exit this screen or proceed to another of the update wizards (any of the steps above).

**What Partnerships  
Do You Have??**